

EDWARD PAUL PACKARD
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Prattville, Alabama 36067
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EDUCATION

Master of Public Administration, Auburn University, Alabama, 1994. Concentration: Election Administration.

Bachelor of Science, Auburn University, Alabama, 1991. Concentration: Public Administration.

ACADEMIC HONORS

The Honor Society of Phi Kappa Phi

Pi Alpha Alpha National Public Administration Honor Society

Pi Sigma Alpha National Political Science Honor Society

Auburn University Political Science Department Honors Program

WORK EXPERIENCE

Administrator of Elections (June 1997 through present)

Elections Division

Office of the Secretary of State

State Capitol

Montgomery, Alabama 36130

Duties include or have included:

- ▶ planning, supervising, and coordinating activities in the Elections Divisions relating to implementation of the *National Voter Registration Act of 1993*, including:
 - conduct of legislative and cost analyses of the NVRA and Alabama's proposed and enacted implementation legislation and administrative rules;
 - formulation and promulgation of administrative rules and procedures for implementing voter registration programs and the *National Voter Registration Act* under statutory authority and pursuant to the *Alabama Administrative Procedures Act*, including the mail voter registration program, agency-based voter registration program, and voter registration conducted by driver licensing authorities.
 - coordinating voter registration programs mandated by the *National Voter Registration Act* at state and local agencies and offices covered by the Act by serving as the liaison for and representative of the Secretary of State to:
 - ◆ former Alabama Office of Voter Registration (Director of Voter Registration)
 - ◆ County Boards of Registrars
 - ◆ Probate judges
 - ◆ License commissioners
 - ◆ Alabama Medicaid Agency
 - ◆ Department of Public Health
 - ◆ Department of Human Resources
 - ◆ Department of Rehabilitation Services
 - ◆ Department of Public Safety
 - ◆ County and select municipal libraries

- ◆ Public four-year colleges
- ◆ Private four-year colleges (participating on a voluntary basis)

- serving as the liaison between the Office of the Secretary of State and the federal agencies covered by the *National Voter Registration Act*, including the Federal Election Commission and the Federal Voting Assistance Program.
- planning and development of procedures for the conduct of voter registration drives and provision of voter registration services by private individuals and organizations.
- planning and development of procedures for implementing the voter file maintenance provisions of the *National Voter Registration Act* and the Postcard Verification System as mandated by state election law, including the conduct of cost analyses and design of forms to be used in the program.
- designing of forms required to implement the *National Voter Registration Act*, including the agency-based and mail-in voter registration applications, statistical report forms, supply order forms, and forms to be used in the Postcard Verification Program.
- the design, development, and delivery of training programs for affected state and local government offices and agencies regarding the legal requirements of the *National Voter Registration Act*, state compliance legislation, and federal and state rules and regulations governing implementation of the Act.
- program evaluation of activities mandated by the *National Voter Registration Act* based upon record-keeping filings submitted by the county boards of registrars and site visits and other communications with state and local agencies and offices covered by the Act.
- coordinating and maintaining the record-keeping system as required by federal and state laws and regulations; and
- coordinating voter registration programs and voter file maintenance activities as required by the *National Voter Registration Act* and state law and regulations.

- ▶ designing and preparation of brochures, training manuals, and other reference materials regarding state election laws, the *National Voter Registration Act* and programs administered by the Office of the Secretary of State, to ensure dissemination of accurate information to the county boards of registrars, other election officials, and other interested parties. Assists in the drafting of the *Alabama Election Handbook*.
- ▶ preparation of the ballot certification, including candidates and proposed constitutional amendments, to be issued by the Secretary of State to county election officials pursuant to state law.
- ▶ compiling election results for state and federal offices as certified by county canvassing boards for use in certification of the official results by the state canvassing board pursuant to state law.
- ▶ serving as the liaison to the Electronic Voting Committee and coordinating all administrative aspects of the certification process for electronic voting devices pursuant to the *1983 Election Reform Act*. Also, advising the Electronic Voting Committee on administrative rules to be adopted or amended pursuant to its rulemaking authority as provided in state law.
- ▶ serving as the liaison to the Federal Election Commission for coordinating state-level implementation of federal laws (e.g., the *Voting Rights Act of 1965*, the *National Voter Registration Act* and the *Voting Accessibility for the Elderly and Handicapped Act*), rules, and regulations, including statutes and administrative rules governing record-keeping requirements.
- ▶ coordinating activities conducted in conjunction with the Federal Voting Assistance Program, including state-level implementation of the *Uniformed and Overseas Voting Absentee Voting Act* to facilitate voting by military personnel and US citizens residing overseas.

- ▶ working in conjunction with other Elections Division staff to implement the state *Fair Campaign Practices Act* (FCPA) and conduct any applicable duties under the *Federal Election Campaign Act of 1971*. Responsibilities include advising candidates, representatives of political action committees, and members of the public of the statutory provisions of the FCPA and receiving and archiving, electronically and in paper files, required reports and forms filed by candidates and political committees to comply with the FCPA.
- ▶ coordinating statewide poll worker training program. Responsibilities include the design, printing, and distribution of instructional materials to be used in educating poll workers of the responsibilities and duties of poll workers as mandated by state and federal laws governing and the judicial decision rendered in *Harris vs. Siegelman*.
- ▶ advising the Secretary of State on proposed changes in federal and state election laws with regard to their effects on voter registration and elections in Alabama.
- ▶ under the direction of the Secretary of State, drafting proposed legislation and administrative regulations affecting election administration in Alabama.
- ▶ answering correspondence, telephone inquiries, and other questions to provide explanations and interpretations of state and federal laws and regulations governing elections administration in Alabama.
- ▶ working in conjunction with the Office of the Attorney General to obtain "preclearance" of new statutes, rules, forms and other changes in election policies and procedures pursuant to the *Voting Rights Act of 1965*.
- ▶ archiving in the Proclamation Register proclamations issued by the Governor.
- ▶ managing, designing and programming the official web site of the Office of the Secretary of State.

Education and Training Specialist (June 1996 - May 1997)

North Carolina State Board of Elections
Raleigh, North Carolina

Duties included:

- ▶ preparing and conducting training courses for directors, staff, and members of the 100 county boards of election. The courses cover state and federal election laws, rules, regulations, policies, and procedures.
- ▶ researching state and federal law and regulations governing elections administration and preparing correspondence in response to inquiries from the public, members of the North Carolina General Assembly, and state and local officials, including elections officials.
- ▶ preparing reports regarding state election laws and election administration in North Carolina.
- ▶ preparing information materials for the directors, staff, and members of the 100 county boards of elections, such as memoranda and newsletters, designed to disseminate information about election administration in North Carolina.
- ▶ conducting network administration duties for a 17-node local area network running Novell Netware 4.11 and Windows for Workgroups 3.11.
- ▶ coordinating the office's Internet resources, including the electronic mail system and the development of the office's World Wide Web site.

- ▶ managing the office's electronic files of election results and voter registration data and their dissemination to the public, media, and state and local officials.

Administrator, National Voter Registration Act (September 1994 – June 1996)

Elections Division
Office of the Secretary of State
State Capitol
Montgomery, Alabama 36130

Through an inter-agency agreement between the Office of the Secretary of State, State of Alabama, and the Center for Governmental Services, Auburn University, coordinated the statewide implementation of the National Voter Registration Act of 1993 from September 1994 through June 1996.

Duties included:

- ▶ planning, supervising, and coordinating activities in the Elections Divisions relating to implementation of the *National Voter Registration Act of 1993*, including:
 - conduct of legislative and cost analyses of the NVRA and Alabama's proposed and enacted implementation legislation and administrative rules;
 - formulation and promulgation of administrative rules and procedures for implementing voter registration programs and the *National Voter Registration Act* under statutory authority and pursuant to the *Alabama Administrative Procedures Act*, including the mail voter registration program, agency-based voter registration program, and voter registration conducted by driver licensing authorities.
 - coordinating voter registration programs mandated by the *National Voter Registration Act* at state and local agencies and offices covered by the Act by serving as the liaison for and representative of the Secretary of State to:
 - ◆ Alabama Office of Voter Registration (Director of Voter Registration)
 - ◆ County Boards of Registrars
 - ◆ Probate judges
 - ◆ License commissioners
 - ◆ Alabama Medicaid Agency
 - ◆ Department of Public Health
 - ◆ Department of Human Resources
 - ◆ Department of Rehabilitation Services
 - ◆ Department of Public Safety
 - ◆ County and select municipal libraries
 - ◆ Public four-year colleges
 - ◆ Private four-year colleges (participating on a voluntary basis)
 - serving as the liaison between the Office of the Secretary of State and the federal agencies covered by the *National Voter Registration Act*, including the Federal Election Commission and the Federal Voting Assistance Program.
 - planning and development of procedures for the conduct of voter registration drives and provision of voter registration services by private individuals and organizations.
 - planning and development of procedures for implementing the voter file maintenance provisions of the *National Voter Registration Act* and the Postcard Verification System as

mandated by state election law, including the conduct of cost analyses and design of forms to be used in the program.

- designing of forms required to implement the *National Voter Registration Act*, including the mail-in voter registration application, statistical report forms, supply order forms, and forms to be used in the Postcard Verification Program.
 - the design, development, and delivery of training programs for affected state and local government offices and agencies regarding the legal requirements of the *National Voter Registration Act*, state compliance legislation, and federal and state rules and regulations governing implementation of the Act.
 - program evaluation of activities mandated by the *National Voter Registration Act* based upon record-keeping filings submitted by the county boards of registrars and site visits and other communications with state and local agencies and offices covered by the Act.
 - coordinating and maintaining the record-keeping system as required by federal and state laws and regulations; and
 - coordinating voter registration programs and voter file maintenance activities as required by the *National Voter Registration Act* and state law and regulations.
- ▶ designing and preparation of brochures, training manuals, and other reference materials regarding the *National Voter Registration Act*.

Research Associate (July 1994 - June 1996)

Center for Governmental Services
Auburn University, Alabama

Duties included:

- ▶ Serving as the network administrator and computing coordinator for a 26-node local area network running Novell Netware 3.11 and Windows 3.1.
- ▶ Coordinating the office's Internet resources, including the electronic mail system and the development of the office's World Wide Web site.
- ▶ Serving as a staff member for the Survey Research Laboratory. Managed the computer resources used for conducting automated telephone surveys.
- ▶ Serving as a staff member of the Technical Assistance division and conducted project work for state and county government agencies in the area of public policy.

Graduate Research Associate (June 1992 - May 1993; September 1993 - June 1994)

Center for Governmental Services
Auburn University, Alabama

Duties included:

- ▶ serving as the network administrator and computing coordinator for a 26-node local area network running Novell Netware 3.11 and Windows 3.1.
- ▶ conducting project work for state and county government agencies in the area of public policy.

- ▶ conducting surveys of state and local election offices and various state agencies regarding implementation of the National Voter Registration Act (under contract with The Election Center, a non-profit organization serving elections officials).

Graduate Intern (June 1993 - August 1993)

Voter Registration and Elections
County of Sacramento
Sacramento, California

Duties included:

- ▶ conducting of legislative and cost analyses of the *National Voter Registration Act* and the proposed implementation legislation for the State of California.
- ▶ designing of manuals detailing recall, initiative and referendum procedures.
- ▶ performing tasks in various functional areas of election administration, to include canvassing election results, administering absentee voting procedures, planning and management of voting precincts.

Coordinator, Alabama Poll Worker Training and Certification Program (February 1992 - June 1992)

Center for Governmental Services
Auburn University, Alabama

Through an inter-agency agreement between the Office of the Secretary of State, State of Alabama, and the Center for Governmental Services, Auburn University, coordinated the statewide implementation of the State of Alabama's 1992 Poll Worker Training and Certification Program.

Duties included:

- ▶ scheduling of 126 training sessions for poll workers in 67 counties.
- ▶ training and assigning 234 volunteer instructors for poll worker schools statewide.
- ▶ coordinating the printing and distribution of training materials for each poll worker training session.
- ▶ oversight of the training of 13,928 potential poll workers.
- ▶ coordinating the scoring of examinations utilized to certify potential poll workers.
- ▶ compiling and distributing the lists of individuals certified to serve as poll workers.
- ▶ coordinating communications and activities involving election officials at the state and local levels of government (including the Secretary of State, probate judges, county clerks, and municipal clerks) and the Alabama Cooperative Extension Service.

MEMBERSHIPS IN PROFESSIONAL ORGANIZATIONS

American Society for Public Administration

PUBLICATIONS

Certifying Poll Workers: Implementation of Harris v. Siegelman. 1992. (Auburn, Alabama: Center for Governmental Services).

"Creating an Election Agency Web Site," in *Innovations in Election Administration 16: Using the Internet in Election Offices*, p. 27-31. 1998. (Washington, D.C.: Federal Election Commission).

"Democracy's Power Rests with the Many," *The Birmingham News*. October 24, 2004.

"Mobilization and Participation: Extending Rosenstone and Hanson," with Robert A. Bernstein. Paper presented to the American Political Science Association Meetings, Washington D.C., August 1997.

"State's Rules Must Change to Aid Military Voters," *The Birmingham News*. July 11, 2004.

The National Voter Registration Act of 1993: an Overview and Recommendations. 1994. (Auburn, Alabama: Center for Governmental Services).

"Voter Registration - as easy as NVRA." *Public Sector*. Summer 1994. (Auburn, Alabama: Center for Governmental Services).

REFERENCES

Available upon request.